



Dear ILEA NCC Members,

This year we are planning five very innovative and unique educational programs with a focus on innovation and technology, including the bi-annual vendor showcase. We also plan to have several networking only events, since they have been so popular.

This is a fantastic time to premier your product to our members and beyond. Past experience has shown that by contributing to an ILEA-NCC event, your company will gain improved visibility and wider spread reach. One of the key elements of the ILEA-NCC mission is to provide our members with a platform for increasing business to business relationships and opportunities.

This year we will have five key educational events for the 2016-2017 year including: **September 27, November 16, January 17, March 21, May 23, and the Members Only event on June 20.** Each educational event will last 2.5 hours and expect between 100 – 150 attendees. For each event we need to secure a **venue, caterer, decorator, photographer, entertainer and more.** If your company decides to sponsor a service at one of these events, and help give back to our industry and members, we will recognize your company in a variety of platforms. **In addition to the opportunity for you to highlight your product/service in person to those in attendance, we will also include your logo and website link in our invitation materials to all those on our mailing list which includes over 2,000 industry professionals and 1 complimentary ticket to the educational event you are sponsoring. During the event we will have table signs that will include your company logo and recognition of your participation in the event, as well as having our emcee recognize you during the program.** Another great opportunity to showcase is at our **networking mixers and for 2016-2107 year those dates include: December 13 and February 21.**

To take advantage of this opportunity, act quickly by completing the attached form and sending it back to ILEA-NCC Headquarters at info@ileancc.org or fax to (831) 464-4881. Remember there are limited opportunities to get involved.

If you have any questions or want to talk about how to get involved, please contact Pam Perez, 2016-17 ILEA-NCC Vice-President of Programs and Education at vpprograms@ileancc.org.

Sincerely,

Pam Perez
ILEA-NCC Vice President of Programs and Education



2016-2017 ILEA-NCC EVENT SPONSOR FORM

Please complete the following information.

Educational Events: September 27 November 16 January 17 March 21 May 23

Networking Events: December 13 February 21 June 20 – Members Only Networking Event

Type of Service: Venue Catering Beverage Service Speaker Audio / Visual

Decorations/Floral Entertainment Rentals Photography

Describe Services:

Estimated Value: \$

Restrictions (if any):

Member Name:

Company:

Address:

City:

State:

Zip:

Contact Person (for logistics):

Title:

Phone: ()

Email:

****Your donation helps fund educational programs for the hospitality and special events industry ****

Below is what is included with your event sponsorship:

- The opportunity to highlight product/service to attendees
- Logo and link on NCC event registration page
- Logo and link in all email correspondence regarding the event including weekly updates/registration reminders
- Logo in onsite table sign and rotating slideshow
- 1-complimentary ticket to the event

Please Email form to:

ILEA - Northern California Chapter
3121 Park Avenue, Suite C, Soquel, CA 95073
925-355-1678 | info@ileancc.org

Signature:

By signing this form you understand and agree to uphold the ILEA-NCC Code of Conduct and the benefits associated with your Event Sponsorship as outlined within this agreement.

Code of Conduct - ILEA-NCC is committed to providing a safe, professional and enjoyable event experience for all event participants, and a welcoming environment for free discussion of ideas. We do not tolerate harassment of event participants in any form. As an event participant we expect that you will interact in a professional manner. If at any time a complaint is made, staff will investigate and they may take any action they deem appropriate, including warning the offender, expulsion from the event with no refund or exclusion from future events. For further information visit – page on our website. <http://ileancc.org/ethics.php>

The ILEA Mission is to Educate, Advance and Promote the Special Events Industry and its Network of Professionals in Related Industries.

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